

MURAD MOHAMED ASSAD

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Objective

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

Experience

- **Cayan for investment and real estate development** 2019 - 2020
Real estate broker
 - Assistance in the real estate marketing process either through marketing platforms, social media sites and others
 - Documenting of contracts and completion of legal tasks
- **Fathalla solution for legal accounting** 2020 - 2021
HR specialist (personnel)
 - Responsible for the social and health insurance forms and the labor office
- **Olympus hotel** 2021 - 2022
Data entry
 - Entering the daily and monthly expenses data of the establishment
 - Writing reports and handing them over to the financial manager
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Education

- **Alexandria University** 2022
Bachelor of Laws
- **Online course from udemy**
HR personnel course
- **Online course from edrac for courses**
Sales skills course

Skills

- Microsoft Word
- Microsoft excel
- Work with team
- Working under pressure
- Leadership
- Fast learner
- Problem solving
- Sales

Languages

- English
- French