


Hatem Mohammed Hegazi

10th of Ramadan 

01091725779 

hatemhegazy67@gmail.com 

<https://www.linkedin.com/in/hatem-hegazy-915590245> 

Objective

Seeking the position of Quality Assurance Representative in a reputable company; offering superior attention span and strong comprehension skills, as well as proficiency in Microsoft Office and proven ability to accurately and efficiently review and score recorded and the organization overall.

Skills

- Super user in Odoo & Minitap
- Data Analytics
- Dealing with difficult QA situations
- Teaching & Coaching
- Auditing & Communication Skills

Experience

- Quality Assurance Auditor**
First Co. For Industrial Development
- 09 OCTOBER 2011 – TO PRESENT
- Verify, investigate and audit production processes and its conformance to QA standards and procedures.
 - Design establish a QA control checklist and conduct internal audit based on QMS OHSMS EMS and FSC.
 - Study, evaluate and assess standards of equipment operations, product process specifications and other related issues to ensure QA standards.
 - Study and review all product processing sheets, specification sheets and other processing data to ensure QA controls.
 - Ensure QA programs in areas of operations, maintenance, services, packaging and transportation and other areas of functionalities.
 - Ensure high quality standards at all levels of operations and management levels.
 - Develop, monitor and track QA data and process improvements in all products and services.
 - Assist and support teams in conducting QA audits and inspections.
 - Research, study, evaluate and advice on all QA controls and procedures for further improvements.
 - Conduct monthly training for QA Stuff & Workers to enhance the quality and safety culture.

Education

| Excellent | 2020

Master degree in Total Quality Management (TQM)
Arab Academy for Science Technology & Maritime Transport (AASTMT)
Minor degree General Business Administration Major degree TQM

| Very good | 2012

Bachelor of Laws
University zagazig

Courses / Certificates

Held in

First Co.
First Co.
First Co.
First Co.
First Co.
First Co.

Course Name

Internal audit based on ISO 19011 ○
ISO 9001:2015 Foundation Course ○
ISO 14001:2015 Foundation Course ○
ISO 45001:2018 Foundation Course ○
Technical offset FQ issues Course ○
BRC Packaging Material understating course ○

Programme used

Odoo ○
Minitap ○
Microsoft Project ○

Sincerely Yours,
Hatem Hegazi