

BASMA HAJI KHERMISH

Personal Information

Name: Basma Haji Khermish

Day of Birth: 1/11/2001

E-Mail: basmahji551@gmail.com

Marital Status: Single

Current Address: Sinjar/ Sinuni

Nationality: Iraqi

Phone No.: 07512029373

Education

2022-2023 Graduated from University Of Mosul / Collage of Nursing/ Department of Nursing

Work Experience

Jan-Jul, 2022

MEAL Officer | Mission East

- Develop, implement, and assess monitoring frameworks for all organization's partnerships and projects, as well as - .for funding proposals
- .Ensure the alignment of M&E activities with program goals -
- Contribute to the development of annual work plans to identify project targets and ensure inclusion of M&E - .activities

- Conduct field visits for data validation and to monitor the quality and completeness of data sets; coordinate data - ;collection at project sites to monitor program development and ensure timely compilation and reporting of data
- .capture and document lessons learned; and champion the scaling up best practices
- Cultivate and strengthen relationships with local partner organization, donors, private sectors partners, and -
- .national authorities

Jan,2019-Jan,2020

Senior leader |IOM

- Establish organization- wide policies and standards.
- Lead strategic planning and critical decision-making.
- Select and oversee directors and managers.
- Manage budgets, approve major expenditure and maintain important strategic partnerships.
- In addition to overseeing all members of specific teams, the senior leadership team is in charge of managing risks, hiring, and reviewing the performance of employees within each department.
- also responsible for promoting teamwork, managing complex challenges, and setting clear goals.

Jun-Nov, 2020

Protection Officer | Nabu Organization for Awareness

- Through relationships with persons of concern, authorities and network of partners stay abreast of political, social,
- economic and cultural developments that have an impact on the protection environment and provide advice to senior
- management.
- Ensure that the perspectives, capacities, needs and resources of the persons of concerns are reflected in the protection
- strategy, planning processes and operations plan addressing the specific protection needs of women and men,

- children, youth and older persons, persons with disabilities, minority groups such as sexual minorities.
- Coordinate the implementation and monitoring of programmes ensuring that identified protection needs, including
- an Age, Gender and Diversity (AGD) approach, are adequately addressed.
- Provide policy guidance and operational support to NABU and partners on all protection related issues.
- Monitor, and assist with the intervention in cases of refoulement, expulsion and other protection incidents through
- working relations with governments and other partners.
- Assist in the coordinated implementation and oversight of Standard Operating Procedures (SOPs) for all
- protection/solutions activities
- Support a consultative process with government counterparts at local levels, partners and persons of concern to
- develop and implement integrated strategies that address the key protection priorities, including, for example, child protection, education and SGBV, and solutions approaches.

May-Nov 2018

Case Management Team Leader | Rawanga

- Responsible for conducting the interviews of the case management team.
- Responsible for vacations and team timesheet.
- Responsible for writing weekly and monthly reports and sending them to the line manager
- update database every week and sending it to the line manager.
- Develop a weekly plan for the team
- Responsible for the team's internal and external referrals
- GBV & CP Case management.
- Coordination with other organizations
- Responsible for hot line.

- ❖ Learning English Language Course (Level C1) with JWL Organization
- ❖ First aid training with IOM
- ❖ Computer training with IOM.
- ❖ Hygiene and promotion training Humanity NGO.
- ❖ Health awareness training with Humanity NGO.
- ❖ Violence against women course with Humanity NGO.

Skills

Personal Skills:

- Languages: (Kurdish: Mother tongue, Arabic: Very Good, English: Good).
- Ability to communicate with people.
- Good organizational skills.
- Excellent planning skills.
- Ability to work under pressure and unstable circumstances.
- Time management.
- Team work.
- _ Strategic Thinking & Foresight
- _ Decision Making
- _ Emotional Intelligence
- _ Employee Development & Flexibility.
- _ Persuasion & Influencing.
- _ Innovation & Creativity.

Computer Skills:

- Knowledge with Microsoft Office (Word, Excel, Power Point and Access).
- Dealing with internet programs.

References

Up to required