



### Contact information

#### Address

Matai – al Minia, Giza Egypt

#### Communication



#### Age

28

#### Gender

Male

#### Nationality

Egyptian

### Communication Skills

Good communication skills gained through my experience as Accountant training and sales.

- Self-confident
- Time management skills
- Eager to learn
- Teamwork
- Work under pressure
- Research skills
- Logical way of thinking
- Problem-solving skills
- Great communication skills (Spoken and written)
- Self-management
- Motivated
- Flexible

# Ibrahim Mohamed Abdel Aziz

## Accountant

### Objective

- To get a job in your organization, which will make me, qualified to reach the highest rank of progress, and to obtain experience in the same job to be distinguished.

### Education

Faculty of commerce, Assist University.

2016 Bachelor, Accounting with final grade: B.Sc.

### Work Experience

2015 Training in Bank Al ahly as Accountant.

2013 Vodafone, Call center.

2014 Marble Company, Accountant.

2016 Aladdin Hotel, Accountant.

2017 Egyptian armed forces,

2018 worked as a manager for the Miniso company branch in in Mall Of Egypt

2019 worked as an accountant in Kara Contracting Company in Saudi Arabia

### Language Skills

	UNDERSTANDING	SPEAKING	WRITING
Arabic	Excellent	Excellent	Excellent
English	Good	Good	Good

### Skills

- Ability to work under pressure with all levels of personnel.
- Work as a Team Member toward common goals.
- A highly motivated punctual person.
- Self – motivated and goal oriented employee.

### Office and Administrative Jobs

- Data Entry
- Answering Phones
- Billing
- Scheduling
- Microsoft Office skills
- Office Equipment
- QuickBooks
- Shipping
- Welcoming Visitors
- Salesforce
- Calendar Management

# Personal skills

## Computer Experience

- Certificate: ICDL Certificate with Excellent Grade.
- Experienced user of Microsoft office (windows, Word, Excel, Power point, Access, internet).

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- Various Internet Applications.
- A word processor course, Word learn the basics of handling text and formatting  
And its amendment, which is part of the ICDL series of courses-

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- Principles of human resource management

A three-week course on basic principles of human resource management in companies

The modern era. The course covered how to plan and design jobs, and best practices

To recruit, train and develop employees to realize their full potential

تحقق من صحة هذه الشهادة في

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## -DIGITAL MARKETING

تحقق من صحة هذه الشهادة في

Certificate ID : 24g6qM2x

## -CERTIFICATE IN INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS

has completed the online Certificate in International Public Sector Accounting Standards (CertIPSAS) assessment in March 2020