

# **Hadeer Abd Elnasser Mohamed Abd Ellatif**

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New Cairo- Egypt

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## **Personal Data**

- ◆ Date of Birth: 23<sup>rd</sup>, August 2000
  - ◆ Nationality: Egyptian.
  - ◆ Marital Status: Single.
  - ◆ Gender : Female.
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## **Career Objectives**

Looking to join a progressive organization which effectively utilize my professional experience and offers opportunities for advancement.

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## **Education**

- ◆ MCI Academy, Management Information Systems , with a general grade of "Very good 82.85%" on July 2022.
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## **Skills and Personal Qualities**

- ◆ Good communication Skills.
- ◆ Willing to train and gain further qualifications.
- ◆ Dynamic and work to support the decision-making.
- ◆ Resolving problems with a positive attitude and excellent attention to detail in all kind of situations

## **Computer Skills:**

- ◆ Wide knowledge of the different versions of MS Office package and Windows Operating System.
  - ◆ Efficient user of the Internet's different applications including the various search engines, such as Google & MSN.
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## **Languages:**

- ◆ Arabic: Mother language.
  - ◆ English: Good (Written & Spoken).
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## **Training & Courses :**

### **❖ Computer Courses :**

ICDL, Ain-Shams University ,2020

### **❖ Your Field Of Work Courses :**

Marketing , 2021

Accounting , MODLI , 2022

Graphic Desiner , 2023

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## **Experience:**

- ❖ I worked as a data entry in a physical therapy center .
  - ❖ I worked as a call center in a clinic .
  - ❖ I worked in beauty sales in egypt's pharmacies .
  - ❖ I worked as a receptionist in a gym .
  - ❖ I worked as a receptionist in a spa.
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✚ I herby certify that all the information set forth on this C.V is true.

✚ All references and details are available and upon request.