



# IBRAHIM ATTIA

## Human Resources Professional

I am a results-oriented HR professional with expertise in recruitment, policy development, and talent management. With a Bachelor of Design and a Bachelor of Arts in Sociology, I bring a unique blend of creative thinking and sociological insight to my HR practice. My commitment to diversity, inclusion, and employee engagement has consistently contributed to organizational success.

## Contact

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## Education

### ● Bachelor of Design-Bachelor of Arts in Sociology

Helwan University

2015 - 2019

Description: An undergraduate degree focusing on the study of human society and social behavior.

### ● Diploma in Sociology Development

Ain Shams University

2021 - 2022

Description: Comprehensive program covering social, economic, and political factors influencing development in societies.

## Experience

### ● HR Coordinator

NileTech Solutions

Jan 2015 - Dec 2016

Details and Mission: As an HR Coordinator at NileTech Solutions, I managed benefits programs and provided essential support to employees. My role included maintaining HR records and facilitating HR projects.

### ● HR Specialist / HR Recruiter

Böllinghaus Steel GmbH

Jan 2017 - Dec 2018

Details and Mission: At Böllinghaus Steel GmbH, I served as an HR Specialist/HR Recruiter. I specialized in recruitment and pre-screening, optimizing job board postings, and organizing employee engagement events. My mission was to attract top talent and create a dynamic work environment.

### ● HR Assistant Manager

Elegantbros Marketing Agency

Jan 2019 - Nov 2019

Details and Mission: My career progression culminated at Elegantbros Marketing Agency, where I served as an HR Assistant Manager. In this role, I played a pivotal part in aligning HR strategies with the company's business objectives. I led talent acquisition efforts, oversaw employee relations, and introduced initiatives to improve employee engagement and satisfaction. Additionally, I contributed to HRIS system enhancements.

### ● Officer in the Egyptian Armed Forces

Morale Affairs of the Egyptian Armed Forces

Nov 2019 - Apr 2023

As an Officer in the Armed Forces, I served in the Morale Affairs department from November 2019 to April 2023. Morale affairs of the armed forces refer to activities and programs aimed at promoting the well-being, satisfaction, and motivation of military personnel and their families. These efforts encompass a range of initiatives, including mental health support, recreational activities, family support services, and community outreach programs. My role involved contributing to these vital efforts to ensure the welfare and morale of our dedicated military personnel and their families.

# Skills

- Communication ● ● ●
- skillsProblem-solving ● ● ●
- skills Teamwork ● ● ●
- Leadership ● ● ●
- Time management ● ● ●
- Attention to detail ● ● ●

# Hobbies

- Travel
- Photography
- Reading
- Writing
- Chess
- Swimming
- Horse Riding
- Archery

# language

- Arabic ● ● ● ● ● ● ● ● ● ●
- English ● ● ● ● ●

# Courses

## Human Resources Management

Coursera

This course, offered by the University of Minnesota on Coursera, is designed for individuals interested in HR or people management. It covers essential HR topics such as recruitment, performance management, employee development, and legal aspects of HR.

## Communication Skills

masar.academy

This course focuses on developing effectivecommunication skills, including verbal and written communication, active listening, and nonverbal communication. It is designed to help learners communicate more effectively in both personaland professional settings.

## Computer Skills

digitaldefynd

This course covers the basics of computer skills, including MicrosoftOffice and Google Suite. It is designedto help learners become proficient in using these software programs for productivity and collaboration.

## Time Management

coursesat

This course covers the principles of time management, including how to prioritize tasks, manage deadlines, and increase productivity. It is designed to help learners develop effective time management skills that can be applied in both personaland professional settings.

## Introduction to Human Resources Management

edX

This introductory course, provided by the University of California, Irvine, on edX, explores the fundamentals of HR management. Topics include HR roles, recruitment, compensation, and employee relations.

## Strategic HR Management and Analytics

LinkedIn Learning

Offered on LinkedIn Learning, this course delves into the strategic aspects of HR management and analytics. It covers HR planning, data-driven decision-making, and HR metrics.