



PROFILE

Seeking a challenging career in a growth-oriented, esteemed organization where my academic background, work experience and communication skills can be applied and further enhanced and used to benefit the organization.

CONTACT

PHONE:

01012333150
01278071465

EMAIL:

Nouranemad351@gmail.com

NOURAN EMAD ABD EL SATTAR

WORK EXPERIENCE

Shop Manager, Orange TM (March 2020 till Now)

Completes store operational requirements by scheduling and assigning employees; following up on work results.

Maintains store staff by recruiting, selecting, orienting, and training employees

Maintains store staff job results by coaching, counseling, and disciplining employees; planning, monitoring, and appraising job results.

Achieves financial objectives by preparing an annual budget; scheduling expenditures; analyzing variances.

Sales representative Orange TM (Dec 2018-March 2020)

present and sell company product and services to current and potential client's knowledge

establish and maintain current and potential clients ' relationships.

coordinate company staff to accomplish the work required to close sales.

EDUCATION

BSc. Of commerce, Accounting department

Faculty of commerce, Ain shams University

Grade: Good

Graduated: 2018

KEY SKILLS AND CHARACTERISTICS

- English course, at Berlitz (6 Levels), Degree: Very Good.
- ICDL Course: Microsoft Office application packages (Word, Excel, and PowerPoint), Degree: Very Good.
- Computer Skills, Perfect Knowledge of Microsoft Office application packages (Word, Excel, and PowerPoint).
- Good Knowledge of Computer bases, Applications, Programs, Internet Using, Hardware and Network Maintenance.