

# Abd AL Hakeem Abd Allah Khalef



Translator and interpreter. The language pair that I am specialized in is Turkish into Arabic and vice versa. Graduated from University of Baghdad, College of Languages, department of Turkish and its literature.

## Experience

### **Salesman\_ Local Military supplies store**

2013\_ Five months long

I have worked in a local store for military supplies for five months in Al Miqdadiyah, Diyala. My main job was to deal with soldiers and officers.

### **Cashier\_ Local Café**

2017\_ Five months

Worked as a cashier in a local café.

### **Administration employee\_ Local Park**

2017\_ The end of the year

I have worked as a normal administration employee in a local park. After that I developed myself and skills to be the project manager of the park and the one who is responsible on the games.

### **Turkish interpreter and Salesman\_ Güneş yüzü**

2021

Immediately after graduation I went to Turkey, Istanbul and settled there. I worked as an interpreter and salesman in a store that sells gifts and silver jewelry to the tourists.

## **Turkish Interpreter**

- Translate different documents and medical reports as freelancer
- Translate study materials (subjects, research)
- Daily translation by accompanying travelers

Iraq, Baghdad



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## **Data entry at (Erisler Gida Sanayi ve Ticaret A.S) Turkish company**

- **Entering data from source documents within time limits**
- **Reviewing data and Resolving data-related issues.**
- **providing feedback and guidance to team members**

## **Project manager\_ Local Park**

**I worked as a park manager after I come back from Turkey.**

## **Education**

**University of Baghdad**

**Bachelor degree in Turkish language.  
Diploma in English language.**

## **Skills**

**Interpreting, Translation, proofreading, research, Word, Excel, Power point**

## **Hobbies**

**Reading, traveling, Cathalisens sports, football, camping, cinema, swimming**

