

# Eslam Moustafa Abd El Baqey

Store Maneger

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☎ 01127945451

📍 25st , Tosson ,Abo Qeer , Alexandria

🌐 Egypton

📅 29-05-1985

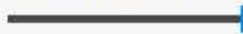
👤 Married

## PERSONAL SKILLS

Leadership



Self-motivation



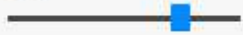
Adaptability



Microsoft Excel



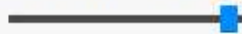
Sap



Communication



Decision Making



Microsoft Word



Windows



Orcle



## LANGUAGES

Arabic



English



## SUMMARY

*More than 8 years of experience in the field of shipping agencies as a representative for incoming and outgoing operations with logistical coordination, follow-up and dealing with Egyptian banks and customs.*

*Two years of work as a cashier and amusement park official in the largest mall in Alexandria.*

*Two years of work as a store manager in a specialized building chemicals company.*

## WORK EXPERIENCE

### Store Maneger

Prokem Specialty Chemicals

📅 Jun 2019 - Jul 2021

📍 Alexandria ,Egypt

Customer service, solving customer problems and introducing them to the company's various products

Store keeper, exchange orders from the program,

Delivery of delivery permissions, review of received goods, and accounting for customers

Treasurer, issuing vouchers and vouchers

Responsible for logistics and sending shipments to customer sites

Follow-up store balances and make reports of shortcomings, stagnation and expired products

Dealing with suppliers, receiving shipments, and making purchase orders

Responsible for staff, drivers and location needs

- Follow up and maintain the products and store them properly

### Casher & manger of Amusement Park

Marseilia Group ,Florence Mega Mall

📅 Jan 2017 - May 2019

📍 Alexandria ,Egypt

Kashiro responsible for calculating the percentage of the tenant and the percentage of the company.

Customer reception. Customer service in case of any problems and work to solve them

Full responsibility for the place and its employees.

### shipping agencies representative

Michael Trans Shipping & Marine Services

📅 Aug 2010 - Dec 2017

📍 Alexandria, Egypt

- Responsible for dealing with all shipping agencies and banks, paying bills, receiving delivery permits, calculating the payment of guards and fines, making shipping requests, reviewing bills of lading, comparing and contracting shipping methods and organizing transportation operations.

## EDUCATION

### Your field of study

2002 - 2007

The High Institute for Social Service

📍 Alexandria, Egypt

## COURSES

### ICDL

Oct 2007

Computer Service Center

Windows, Microsoft Excel, Word, Access, Power Point

## MY TIME

