

Marina Adel Awad

Address : 22 Ahmed Badwy St.,
- Shoubra Misr , Cairo. Egypt
Mob. : +02 01283310306
Email : rinaadel50@gmail.com



CAREER OBJECTIVE

Seeking a job opportunity in respective company, where my academic background, presentation and interpersonal skills may be applied and further developed.

EDUCATION

- Graduate from faculty of commerce 2020.
- Ain Shams University .

SKILLS

General skills

- Good Educational Skills.
- Tough, intelligent, highly qualified and hard working person.
- High creative and strong communication and presentation skills.
- Have a good spirit and cooperative with colleagues and supervisors.
- Able to work under pressure in various locations in Egypt and irregular working hours and days .

COMPUTER SKILLS:

- Good knowledge and erudition in using Windows XP, Vista , 7 and 8 .
- Good Experience in using some computer applications such as: Microsoft Word, Excel and PowerPoint.
- General knowledge in using the Internet , mails and the Internet applications.

Language skills:

Arabic is my Native Language,

Language	Understanding	Speaking	Writing
English	Good	Good	Good

Courses :

I am still studying an English course included (HR) (Human Development)

I am still studying an Social Media Marketing

Training & Experiences :

- 1) Worked at Emby for Trading and projects (head office) (working till now)
- 2) Worked at Eshak Group (Director assistant of the Group's General Consultation Office) (1 Year)
- 3) Worked at Eshak Group (Costumer serves) (6 Month)
- 4) Worked at Holly Travel (Secretary) (1 Year)
- 5) Worked at M.V.G (Secretary) (1 Year)

PERSONAL DATA

Birth Date	:	18-6-1998
Martial Status	:	Single
Gander	:	Female
Nationality	:	Egyptian

REFERENCES

References and Transcripts are furnished upon request.

Interests and Hobbies :

- Internet navigation , Social work, organizing and managing .
- Sports in general .
- Traveling to new destination .
- Reading magazines, . newspaper .
- Make new Friends .

**Hope that my above profile would satisfy a vacancy at yours,
Looking forward to receiving your feedback at your earliest
convenience .**

**In case you need any further information
You are welcome to contact me .**