

Ebthal Ahmed

Giza, Egypt

Cell: +201115714700

Born on 1-04-1997

Citizenship: Egyptian

Maternal status: single

ebthalosman33@icloud.com

Education:

Cairo University, 2018

Bachelor degree of arts

Documents libraries and information science

Skills:

- ✓ Cataloging reference books
- ✓ Answering research questions
- ✓ Team Leadership
- ✓ Skilled researcher
- ✓ Data Entry
- ✓ Presentation support
- ✓ Authorities Cataloging

Computer skills:

- ✓ Word
- ✓ powerpoint
- ✓ Excel
- ✓ Koha

Experience:

Past : Librarian at Arab Advanced Systems Company (Nassej)
(2025)

- Provide assistance in the use of print and electronic materials.
- Cataloging and classifying books and library materials.
- Indexing heritage books and university theses.
- Working on Arabic library projects.
- Indexing using search techniques and using online resources.
- Working on the Horizon system
- Maintaining and updating books in the database of the Unified Arab Index System.

Training:

2018 MUST LIBRARY TRAINING (MISR University of science and technology)

2017 ARCHIVE OF DAR EL-HELAL.

2017 ARCHIVE OF EL-AHRAM NEWSPAPER.

2016 CAIRO UNIVERSITY CENTRAL LIBRARY.

2015 MISR PUBLIC LIBRARY.

2015 DAR EL-KOTOB (Egyptian National Library and Archives)

Graduation projects:

- ✦ Offline website (**C M S**) Content Management Systems.
- ✦ Online website (**Economic Travel**) Travel be budget.

Courses:

- ✓ English at Harvest training center.
- ✓ Deutsch (A.1.2) at Locked in careers.

Languages:

Arabic: Mother tongue.

English: Fluent.

German: Good.