

# Fatma fathy

Giza,Egypt ·01018049255

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## PERSONAL INFO

**Name:** Fatma fathy  
**Date of Birth:** November 10, 1991  
**Gender:** Female  
**Religion:** Muslim  
**Nationality:** Egyptian  
**Address:** Faisal St., Giza

## CONTACT INFO

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## WORK EXPERIENCE

sales Mansour group

### Sales Job Duties:

- Giving sales presentations to a range of prospective clients
- Coordinating sales efforts with marketing programs.
- Visiting clients and potential clients to evaluate needs or promote products and services.
- responsible for sale smoking devices.

Supervisor, Benchmark advertising agency

### Supervisor Job Duties:

- Supervises the activities of subordinates.
- Initiates promotional programs and monitors to evaluate effectiveness by the level of the sales of advertising

- Organizes sales force, laying out territories and assigning sales representatives to territories.
- recommends the establishment of advertising rates, mechanical specifications and promotional policies, such as, appropriateness of inserts, acceptance policy for advertisements and extra charges for special services.
- Checks ad layouts for accuracy and ensures that deadlines are met.
- Events like;  
le marche, cafex, city escape, furnix, automach, egypc, food america, ict, cairo fashion show, many medical conferences, hub furniture, chill oil, rusky, pepsi, tiger, nestle, jumia, lenovo, swvl, samsung and TEAM LEADER in concerts like medhat saleh organized by RMC and concert of fatma said in the opening of museum of egypt.

Costumes designer , Toosha and gehad abdel hady

#### **Custom designer Job Duties:**

- Meeting with producers and directors to ideate and define wardrobe requirements.
- Conducting research on time periods, character profiles, materials, and translation styles.
- Presenting final costume designs, costume plots, and samples for feedback.
- Implementing modifications to the wardrobe for final approval.
- Coordinating the design, rental, and construction of garments.
- Participating in wardrobe fittings and production dress rehearsals.
- Performing fittings, adjustments, and final touches on set.
- Managing the project timelines, fitting schedules, and budgets.
- Events like;  
misr italia, Garden 8, Mall of egypt and Lemon tree

## **EDUCATION**

**JUNE 2018**

**BACHELOR IN BUSINESS Administration**, cairo university

## **SKILLS**

- |   |                       |
|---|-----------------------|
| • Dedication to Client Service                    | • Event Planning      |
| • Public Speaking                                 | • Team Work           |
| • Management                                      | • Business Planning   |
| • Unbridled Creativity                            | • Leadership          |
| • Excellent written and oral communication skills | • Self-Motivation     |
| • Decision Making                                 | • Presentation Skills |

## **TOOLS AND TECHNOLOGIES**

- Microsoft Word and internet search
- Excel
- PowerPoint