



HEBA MOUAFY

@ hebamouafy1999@gmail.com

☎ 01025307949

📍 ممر الرحاب ابن سندر مصر الجديدة 4

✈ Skills

Strong listening skills
Solving the problems
Ability to convince and persuade.
Fluent in Speaking and writing English
Computer skills "Microsoft office"
Working under pressure

👤 Reference

Heba mouafy - ""
Public relations specialists
Hebamouafy1999@gmail.com
01025307949

🎯 Objective

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

📁 Experience

○	Glamorous	14/1/2019 -
	Receptionist and call center	5/4/2020
○	Moon Valley	1/8/2020 -
	Administrative assistant	1/8/2021
○	UHC	2/2/2022 -
	Public relations specialist	Present
○	Prime clinics	28/1/2022 -
	Public relations specialists	Present

🎓 Education

○	Ain shams University	2021
	Media and mass communication (advertising and public relations)	
	B+	

🔦 Projects

○	Editor	
	Editor at El wkala News for one year	
○	Work with organization team at Cairo International Book Fair	
	I was helping visitors to know their destinations and I was organization their entire as Volunteer work	
○	المجلس القومى للمرأة	
	رصد دور المرأة في مسلسلات رمضان لمدة أربع سنوات	