

# KAREEM EMAD ELAWA MOHAMED

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## Education:

Bachelor of commerce

- Suez University 2019.
- Accounting Department.

## Language:

- English: Very good
- Arabic: Mother tongue

## Objective:

Currently seeking a position where I can improve my skills and knowledge. In addition, looking for a reputable organization that offers a greater challenge and the opportunity to help the company advance efficiently and productively.

## Work experience:

Logistics coordinator

Vhubs for logistics and transportation | May2022- Till now

- Manage orders and arrange stocking of materials and equipment to ensure they meet needs
- Plan and track shipment of final products according to customer requirements
- Prepare accurate reports for upper management
- Reviewing purchase orders and shipping documents to ensure accuracy
- Tracking and fixing shipping errors

## Courses:

- Accounting
- ICDL

## Skills:

### Technological Skills:

- Microsoft Office Package (word, power point, Excel).
- Computer skills and Internet research.
- Writing Emails.

### Personal Skills:

- Adaptability
- Teamwork
- Adaptability
- Discipline