

ASMAA MOSTAFA

My Contact

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📍 **18 abdullah ebn taher - elsayda
zainb**

📅 **2 / 8 / 1977**

Education Background

Bachelor of Commerce

Arabic section

Account Department

Ain shams Uni - 2000 / 2001

Interpersonal Skills

- **Good planner**
- **Decision making**
- **Multi-tasking**
- **Analytical skills**
- **Team Player**
- **Excellent Communication Skills**
- **Work under pressure**
- **Excellent Time Management**
- **Accurate and have an eye on details**
- **Perfect problem solving skills**
- **Highly motivated and enthusiastic
achieving my goals and dreams**
- **Seeking excellence and high quality in
performing my work**

About Me

Dedicated Financial Analyst with 18 years of experience.
Strong background in medical finance , Looking forward to
new ideas in any field.

Always strive to achieve my goals , I always strive to achieve
my goals as it is in my current job, and I hope to achieve this in
all areas of my work

Professional Experience

Petroleum Commercial Services Company

Petrotrade

from 2006 until now

- Director of the Medical Financial Affairs Department
- Follow-up and recovery of personal and family treatment
for workers
- Head of natural gas bill collection department
- Follow-up of collectors and the rate of collection of gas bills

General Egyptian taxes

6/2004 - 12/2005

- Assistant tax warden, sequestration department for financiers

Achievements

- all my appraisal average from 9/10 to 10/10

language

- Arabic native
- English good