



MOHAMED MAHMOUD SAWY

Accountant

About Me

Seeking a position in the commercial field where my educational studies and communication skills will be used and developed. Being an active part in a perfect working team, gaining experience, improving my skills and having the opportunity of more practices to be in a good career.

Contact Me

- 01090207508 / 01155068654
- msawy7072@gmail.com
- Faisal St. Giza, Egypt.

Education

- ◆ 2014-2018
- Graduated of Academic City, faculty of commerce, Accounting.

Courses & certificates

- Accounting course is PFA
- Quick Books
- Advanced Excel
- Odoo
- Certificates for each accounting program

Accounting

Training in In Mohamed Mostafa safwet accounting office, for 2 years

- Managed government and private foundation grants
- Proactively identified potential issues with accounting processes
- Advised high-income clients regarding taxes for personal and business income as well as business licenses and sales tax
- General ledger accounts
- Ensured accurate data entry of accounts payable and timely processing of accounts payable checks
- performed adjustments as needed
- Led development and analysis of agency-wide budget

Work Experience

Ibag Western union in Banque Misr
| 2022-present

Teller

- Motivated finance student looking for a bank teller role at Bank Western union Ibag.
- Transfer money and represent the company's image.
- Excellent communication, organization, and problem-solving skills.
- Enthusiastic to support your client-facing staff, where I can use my interpersonal skills to achieve the best quality of service.

Fawry Plus. | 2020-2021

Banking services

- Develop and review existing policies and procedures.
- Weekly and monthly inventory.
- Outstanding customer relationship.
- Responsible for maximizing sales. Maintain a high standard of customer service and assistance.
- Keeping the confidentiality of the company.

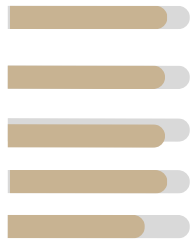
Language Skill

- English
- Arabic



Expertise Skill

- Computer proficiency.
- Leadership experience.
- Communication skills.
- Problem-solving abilities.
- People skills.



Adidas co. | 2017-2019

Sales agent & team leader

- Managing and operating sales process and achieving top sales
- Responsible for documenting daily incidents either from customers or employees and communicating to senior management
- To be responsible for personnel issues training, coaching and to document and notify management
- Responsible for obtaining or receiving the merchandise