



Personal Info

Name: Ahmed Nasr El-Melegy Ibrahim

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Major: Languages (English)

Address: Alexandria, mahmodia street

Birthday date: 26/6/1993

Military Status: Completed

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Personal Statement

I'm able to handle multiple tasks. I'm a dependable person who is great at time management. I have experience working as part of a team individually, fast learning, and being able to earn new skills to improve myself.

Education

Alexandria University – Faculty of Arte 2012-2016

Experience

- **Supervisor at Exceed Company 2020-till Now**
- **Agent with exceed company account technical support we 2017-2020**

Responsibilities:

- Manage the team to process all required target
- Handle all systems issues with my admin user
- Handle all cases that face my team
- follow up with the agent
- get all data and get information in Excel
- Interview with new hire agent
- Any other duties requested by the direct manager.

-History Teacher 2016-2017

Language Skills

- Arabic: Native (Mother Language)
- English: Excellent

Skills Acquired

- Very good with MS Office, word, excel, and outlook.
- Strong leadership skills
- Strong communication skills
- Self-Motivated, Loyal and ambitious.
- Like to work in a competitive environment.
- Well organized and able to work under stress.
- Flexible and reliable