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March 1989, Single

Driver's licence: Type B

Béjaia, Algeria

# KEFKEF NABIL

BUSINESS trip , related to customers , sales

## OBJECTIVE

To leverage my expertise in business management and leadership to drive organizational growth and success. I aim to apply my strategic thinking, analytical skills, and ability to motivate teams in order to optimize operations, enhance profitability, and cultivate strong client relationships. I seek to contribute to the achievement of the company's objectives and drive sustainable growth in a dynamic and competitive business environment. (2008 to 2012) in business management

## EXPERIENCES

SEP 2017 – CURRENT

MIDDLE SCHOOL TEACHER

Ibn Tumret, Bejaia.

My responsibilities:

- Plan and prepare lessons and learning activities based on learning objectives and student needs.
- Teach specific topics using a variety of teaching methods to cater to students' different learning styles.
- Create and maintain a positive and inclusive learning environment that encourages student participation and collaboration.

SEP 2013 – SEP 2017

ADVISOR FOR CULTURAL AND SPORTS ACTIVITIES

Territorial Administration, APC Beni Mohli, Setif.

My responsibilities:

- Responsible for the municipal library.
- Contribution of cultural and sports programs.
- Coordinator, Activist in the field of culture and sport.
- Manage cultural and sports establishments. etc.

MARCH 2013 - AUGUST 2013

DEPARTMENT OF SOCIAL AND CULTURAL AFFAIRS

APC Beni Mouhli ,Setif.

## TRAINING

COMPUTER ENTRY OFFICER | 2012

Private school.

## EDUCATION

BACHELOR's DEGREE | JULY 2012

Specialty: Human Sciences.

Farhat Abbas University, Setif, Algeria.

BACCALAUREATE | JULY 2008

Specialty: Letter and philosophy

## LANGUAGES

Arabic: mother tongue.

French: Intermediate level.

English: Intermediate level.

Sanish: Basic

## SKILLS

- Strategic Planning.
- Financial Management.
- Team Leadership.
- Business Development.
- Operations Management.
- Risk Management.
- Sales and Marketing.
- Communication and Negotiation.
- Problem Solving.
- Adaptability and Resilience.
- Leadership skills.
- Organizational skills.

## SOFTWARE

Microsoft Word

Microsoft Excel

Microsoft PowerPoint