

Amr kamal hafez

Address: Alexandria –Egypt

Contact No: Mob: 01208053088

Gmail : amrkamal22a@gmail.com

Date of birth: 10/7/1999

Why Amr?

- looking for brightening career path, my skills will help you to develop and helps me to take more experience, so we will make the organization achieve its goals easly.

Education:

- Bachelor of commerce alexandria university 2021.
- Accounting department.
- Grade: very Good.

Courses and training:

- Professional financial accountant
 - ✓ Designing the chart of accounts
 - ✓ keeping the auxiliary diaries according to the French method
 - ✓ dealing management and controlling the movement of cash and inventory
 - ✓ registering in the customers' ledger and the suppliers' assistant ledger
 - ✓ preparing the financial statements according to the Egyptian accounting standards

Language skills:

- English:good. Arabic: Mother tongue.

Computer skills:

- ICDL.
- Microsoft Office - excellent ms word, excel and PowerPoint.
- Excellent in using computer programs and excellent knowledge in web search.

Personal skills:

- Abillity to learn new concepts quickly, hard worker and team work spirit.
- Working under pressure, good listener, speaker, enthusiastic and ambition.
- Self confident , eager to learn, logical way of thinking and problem solving skills.
- Great communication skills, self –management and focused .