

YOUSTINA YOUSSEF SAEED

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OBJECTIVE

I am seeking employment with a company where I can use my talents and skills to grow and expand the company. I want to succeed in a stimulating and challenging environment.

Obtain a position that will enable me to use my strong communication & organizational skills, customer service background and my ability to work well with people.

EDUCATION

- Faculty of Arts ,Sociology Department , Tanta University , May 2012 .
Good degree

LANGUAGES

- Arabic (Mother Tongue)
- English (Fluent)

WORK EXPERIENCE

- I'm working as a Public Relations Manager at El Eman private from July 2012 up to present.

Training courses

- **Adobe photoshop**
- **Adobe Illustrator**
- **Adobe after effects**
- **Moho**
- **Cinema 4D**
- **Business Skills courses**
- **HR**
- **International Computer Driving Licence (ICDL V4)**
- **Advanced English course**

SKILLS

Personal Skills:

- Familiar with various cultures, languages, and different lifestyles.
- Excellent communication skills and presentation abilities.
- Function within a group as well as work individually.
- Work under stress and difficult conditions by learning to deal with the pressure.
- Problems solving and analytical skills.
- Smart worker

Computer & Software Skills:

- OS Windows XP, Vista & Seven.
- Microsoft office: Word, Excel, Power point & Outlook.
- Excellent Knowledge of PCs hardware and software

PERSONAL PROFILE

- Nationality: Egyptian
- Date of birth: 15-jul-1989