

# Karim gaber ali ahmed

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Date of birth:10/12/1993

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Objective	Seeking a challenging job opportunity to provide my acquired skills and knowledge to your organization as well as the experience to learn and attain new skills.
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Experience	Worked for edits Egypt as supervisor since 2019
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## Education

### Work Force Program (WFP) for youth development 2015

- Dale Carnegie Training:
  - ♣ Communication skills.
- Maharaty course:
  - ♣ Effective time management Presentation skills.
  - ♣ Coping with change Business writing.
  - ♣ Problem solving and decision making.
  - ♣ Specialization track (Customer Service).
- EQP (Employment Qualification Program):
  - ♣ Value and business plan.
  - ♣ Project.
- Berlitz.

### General English course at ACA.

### International Computer Driving License (ICDL)

General english at arab academy for sciences , technology and maritime transpor

**Bachelor Degree** , *Alexandria, Egypt.*

*Graduated from faculty of law*

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## Personal Skills

### Highly developed skills

- Using LAN for communication
- Problem solving
- Motivating and leading teams
- Secretarial and administrative skills
- Using the strategy of authentic assessment
- Applying critical thinking
- Test preparation planning and evaluation
- Integrating IT in plans

Ability to work rotational shifts

### Computer Skills:

- Familiar with Win 7, Win 8, Win 8.1, XP professional and Vista 32-64
- MS Office (Excel, Word, PowerPoint, Outlook and Access)
- Basic knowledge of computer hardware
- Basic networking and telecommunication knowledge
- Fast typist(70 words\min)

### Language skills:

- Arabic: Native.
- English: Excellent
- **Note: I'm already vaccinated in Egypt**

