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# Nada Khaled Mohamed

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I am a flexible and experienced insurance administrator with excellent time management skills. I am a good communicator with proven inter personal skills and am used to working in a team whilst also being capable of using own initiative. I am skilled In dealing with problems in a resourceful manner and negotiating to achieve beneficial agreement. I am always enthusiastic to learn and undertake new challenges

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## Professional Experience

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**Zahra** **01/21 - present**  
**Inspection and testing employee**

A company specialized in exporting clothing and home furnishings

- Contribute to quality control efforts by inspecting and testing company products for defects and ensuring adherence to specifications and standards

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## Education

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**Faculty of Social Work** **09/19 - 07/22**  
**Bachelor Of Social Work - good appreciation**

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## Key Skills

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- Microsoft office programs
- Customer service
- conflict resolution and handling problems and upselling customers
- office administration and customer service

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## Interests

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- Learning languages
- Community involvement
- Watching movies