



☎ +212-632-570253

✉ emassaadanehafs3@gmail.com

🏠 Bouskoura, Victoria block 19

SKILLS

- IT Recruitment
- Sourcing
- Data Entry
- Data Analysis
- Resume screening
- Interviewing
- Communication skills
- Negotiation skills
- interpersonal skills
- Candidates assessment

LANGUAGES

- English
- French
- Spanish
- Turkish

HAFSA EMASSAADANE

RECRUITMENT CONSULTANT

PROFESSIONAL EXPERIENCE

Bachelor of English studies and literature. consider myself a responsible and orderly person. I am looking forward for a new opportunity that will make best use of my skills and allow me to develop them further. I and I believe that my previous experience has prepared me willingly where I can fit within your company. I have developed good planning & organizational skills and I am confident working independently and as a part of a team.

WORK EXPERIENCE

Recruitment Consultant | language trainer

August 2022 - Present

- Responsible for people sourcing plans, passive candidates nurturing, applicant interviewing, then marketing and matching candidates to client specific job
- Built and established relationships through strategy meetings with hiring managers to understand their staffing needs and requirements
- Successfully worked full-cycle recruiting desk (15-20 open requisitions)
- Screening candidates through proactive outbound/called calls to applicants on a daily basis
- Attended career fair she to promote company and career opportunities

Aza Technology | Junior Purchasing Agent

- Responsible for researching new products and suppliers with a keen eye, meeting with vendors, and submitting purchase orders.
- Manage relationships with key suppliers to maintain quality of goods, timely delivery and compliance to terms of contracts
- Preparing and implementing effective negotiation tactics
- Knowledge of market research, data analysis and purchasing best practices
- Excellent communication and interpersonal skills

EDUCATION

Hassan II University, 2017-2021

Bachelor of English literature