



## Farah Arar , Bsc in Accounting

### **\*Career objective:**

Seeking for a challenging opportunity in an organization that utilizes my abilities to the fullest extent in examining, analyzing and preparing financial records and statements.

### **\*Personal Details :**

**Date of Birth :** 25<sup>th</sup> of Nov,1997

**Nationality:** Jordanian

**Phone Number :** 00962-790992423

**Email Address:** [arar.97.farah@gmail.com](mailto:arar.97.farah@gmail.com)

### **\*Skills:**

-Team work, Leadership, very good Communication, negotiation, personal Skills and ability to work under pressure.

### **\*Computer Skills:**

-Proficient in Word, Excel, and PowerPoint

### **\*Education :**

**2015-2019 :** graduated, Bachelor in Accounting from the Hashemite University.

School Graduate from the IT branch with an accumulative of 90.5%

### **\*work Experience:**



- **March ,2019 -September 2020 :** work at Grande Beauty Clinic as accountant responsible for biling ,sales ,purchases ,expenses and inventory .

### **\*key Certificates :**

- Attended the Human Resource Management Course, at Talal Abu-Ghazaleh Academy for a total of 20 hours, from March till April, 2018 .

-**Auditing Course Certificate**, from Talal Abu Ghazaleh Academy for a total of 20 hours.

-**Work related interviews course** from “Edraak” organization during December,2018.

-**Communication & social Skills, Job Interviews & resume excellence ,work management and planning** from “We Are Jordan” for a total of 15 hours during October till November,2015 .

-**Training of Trainers Course “TOT”**, from “We Are Jordan” for a total of 50 hours during October till November,2015 .

### **\*Languages:**

Arabic (native language). English (spoken and written).

### **\*References :**

Available upon request .