

#### RANDA MOHAMMED

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#### **Personal Information**

Date of birth : 01/10/1986 Place of birth : Ismailia

Address: EL MAHTA EL GADEDA -29 masr city St.

Female Single

### **Objective**

I have been working 13+ years of experience in Textile field at different departments. Which helped me understand Many things in this field. Creative, sharp- minded person with leadership & coaching skills. Strong time management Skills and work ethic. Revenue- and result-driven.

## **Experience**

.MG COMPANY

Data Entry

.Velocity Jeans COMPANY

Data Entry

.Velocity Apparels COMPANY

Data Entry

Human Resources

### Education

.Suez Canal University

B.S.C OF COMMERECE ACCOUNT SEC 2007.

Holds a diploma in educational materials business 2013

### Courses

- \*Training 30 day in the bank for Development and Agricultural Credit
- \* Human development course.
- \*Training of communication skills
- \*Learning English level III

# Skills:

## .COMPUTER:

ICDL (Information technology – word-Excel- PowerPoint-access-internet-windows)

.Language:

Arabic (mother tongue)

English: good (spoken – written) Learning: foreign languages

# Tips:

- \* Self-confident
- \* Time management skills
- \* Eager to learn
- \* Teamwork
- \* Work under pressure
- \* Research skills
- \* Logical way of thinking
- \* Problem-solving skills
- \*Great communication skills (spoken and written)
- \* Self-management
- \* Motivated