

Curriculum Vitae



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Objective:

I'm seeking for joining a challenge job witch I can be best utilized according to my abilities performance efficiency .

Personal information:

<i>18 / 01/ 1987</i>	<i>Date of birth</i>
<i>giza</i>	<i>Place</i>
<i>Egyptian</i>	<i>Nationality</i>
<i>Muslim</i>	<i>Religion</i>
<i>married</i>	<i>Marital status</i>
<i>Perform military service was a good example 1 year</i>	<i>Military service</i>

Education:

<i>Bachelor of LAW.</i>	<i>Qualification</i>
<i>cairo</i>	<i>University</i>
<i>accepted</i>	<i>The general estimate</i>
<i>2012</i>	<i>graduated</i>

Skills

Language skills:

Arabic : Mother tongue.

English : good command of English (written & spoken).

Computer skills:

- 1 I have a very good experience in network and IT field I worked in using programs for 12 years.*
- 2 Very good in using office programs (Windows & Word & Excel & Access & PowerPoint & Internet).*
- 3 How to use the above applications and program .*
- 4 I Created a program to calculate absences and delays.*
- 5 I created a program for the account of customers and suppliers.*

Personal Skills:

- 1 I have the ability to work good individually and in a group.*
- 2 I have the ability to learn new skills in short time.*
- 3 I have ability to work under pressure.*
- 4 I Have:*
 - 1-Project Management Skills.*
 - 2-Strategic planning skills.*
 - 3-Good interpersonal skills.*
 - 4-Time Management skills*
 - 5-Good communications skills*

worked as ;

- Volcano jeans wear as administrative, accountant, personnel, (2018 till now)
- Design house company as administrative for one year (2017)
- Reham pharmacy in El Moneeb Tera 2016 (accountant)
- Nor El Eslam pharmacy ... El Gizah Saqyat Mekky 2015 (accountant, shift manger)
- Amr Hassan pharmacy El Gizah 2014..2015 (accountant)
- Retal pharmacy ... El Gizah in El Madbah s.t 2009...2012 (shift manger)
- Hazem pharmacy El Haram .. El Ta3awon Espatis 2009...2004 (assistant)

Certificates

- 1 Certificate of Appreciation from the armed forces after separation.
- 2 Certificate of Appreciation from the armed forces as the director of a hospital unit

Experience:

- * I have computer Office (network , repairment , entertainment)(12 years)
- * I was working in private pharmacies after I got my high school certificate