



RESUME OF AMAL ABDEL HAMID ALI HASSAN
ELECTRICAL & ELECTRONICS ENGINEER.

PERSONAL INFORMATION

Date of Birth : 26th Nov 1993
Gender : Female
Nationalism : Sudanese
Religion : Islam
Marital Status: Single
Passport:P08694749

CONTACT

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EDUCATION & ACHIEVEMENTS

- SEGI UNIVERSITY
- DEAN'S LIST [DEC 2017]
- DEAN'S LIST [MAY 2018]
- DEAN'S LIST [DEC 2018]
- DEAN'S LIST [MAY 2019]
- DEAN'S LIST [DEC 2019]
- DEAN'S LIST [MAY 2020]

OBJECTIVE

My objective is to pursue a career in a challenging engineering environment to enhance my interest in innovation at workplace. I am a person to whom self-development is primary and therefore I continue to strive to improve and develop my personality.

I am also optimistic in achieving the aims of my employer and aspire in raising the reputation and standards of my workplace. I believe, my work and study experiences will assist me in achieving these aims and furthermore enable me to be an asset to any organization that accept me. I am trying to be a person of value rather than a person of success.

QUALIFICATIONS

Bachelor degree in Electrical and Electronics engineering from SEGi University [2017_2020].

Performed and completed an Integrated Design Project for Intelligent Lighting System for Automation Car Parking Bay.

Performed and completed a Final Year Project for Protection System of DC Motor from Overcorrect, Overload and Overheating.

SKILLS

- LTSPICE SOFTWARE.
- Excellent in Microsoft Office, PowerPoint and Excel
- Arduino IDE.
- English language (work proficiency).
- Autocad.

KEY SKILLS

- Quick learner with desire to constantly update the current set of skills.
- Self-aware always seeking to learn and grow
- Work well with team.
- Ambitious and intelligent, being able to handle high pressure situations.
- Highly motivated and experienced in motivating staff and effectively communicating demands to staff.

Employment History

September 2021 Up to date :

Maintain relationship with Program and Operations focal points on weekly activity plans and field movements in offices across.

Check and find out main operational problems with field Operations team in different offices while prioritizing and raising long-term issues to the Operations Manager.

Review field Administration needs for each field office, and ensure that procurements cash advances and document reconciliation is completed in a timely manner as per organization policy.

Maintain operational records, trackers, and data management remain compliant with organization and donor policies, such as leases contracts, fuel for vehicles, electricity, tickets.

Enter info of the equipment when purchased in the asset register sheet tracker.

Check and ensure the flow of routine work running, and administrative.

Ensure that driver are following the daily schedule movement.

Ensure the proper inventory of office supplies is maintained, and ensure all equipment (i.e. office telephones) are in working order.

Ensure proper functioning and maintenance of the office equipment and other facilities.

WORKING EXPERIENCE

Operation assistant at Mercy corps organization
from 18 Sep 2021 till now•

Intern at Sudanese Electricity Distribution Company
(SEDC) from Jun 2019 to Aug 2019.

- Sale engineer at Talal & Muaz Co.ltd for Electrical
Cables and Tools from Feb 2021 to April 2021.

REFERENCES

Sibongani Kayola
Mercy corps (in Sudan)
Country director
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Director of Programs - Sudan
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