


# Amr Osman ,CMA in progress

 amrosman44@gmail.com

 201011488567 - 201220677227

 [linkedin.com/in/amr-osman44](https://www.linkedin.com/in/amr-osman44)

## Summary

Worked as an auditor and internal control for 23 branches in a united company for pharmacists the biggest company for distribution medicine in Egypt, have experience in daily accountant procedures, studied managerial accounting in AUC American University in Cairo how to prepare a budget, financial statements, cost control and management, internal control and now in progress certified managerial accountant

### Experience

+ 6 years of experience in finance and managerial accounting.

• Qualifications and Knowledge:

• Part Qualified CMA

• Experience using ERP.

• Advanced MS Word, Excel, and PowerPoint experience.

• Managerial Accounting • Finance • Cost Accounting • Cash Flow • Budgets • Cost Control • Capital Budgeting •

Internal Controls • General accepting accounting principle GAAP

• Career highlights

- Internal Auditor

- Accounts Receivable Accountant

- Payroll Accountant

- Accounts Payable Accountant

- Follow up and oversight 23 branches in financial matters and compliance with internal control a cycle plan every 6 months and every branch consist of more than +1000 customer.

- Certified Management Accountant "CMA" in progress.

## Experience



### Member

IMA | Institute of Management Accountants

Nov 2021 - Present (9 months +)



### Internal Auditor

HO Group

Apr 2019 - Dec 2020 (1 year 9 months)

-Follow up and monitor 23 branch in a cycle plan every 6 months.

-Recalculate and determine defective financial transactions and make evaluation report .

-Implement approved departmental policies, processes, procedures and instructions to subordinates and monitor their adherence so that work is carried out in a controlled manner.

-Obtain, analyze and evaluate accounting documentation, previous reports, data, flowcharts, etc.

-Prepare and present reports that reflect audit results and document processes.

-Perform and control the full audit cycle including risk management and control management over operations' effectiveness, financial reliability and compliance with all applicable directives and regulations.



### General Accountant

## HO Group

May 2015 - Apr 2019 (4 years)

- Review bills received from Sales Reps on daily basis.
- Review the invoices to Sales Reps on monthly basis
- review notices
- Check the delivery of cash and cheque receipts
- Review the submission of all transactions on the system
- Follow up on debts
- Follow up on bounced cheques



## Accounts Payable Accountant

Faragalla Group

Nov 2012 - Jun 2014 (1 year 8 months)



## General Accountant

Aboquir Fertilizer

May 2012 - Sep 2012 (5 months)

## Education



## AUC - School of Continuing Education

Certification, Managerial Accounting

Feb 2021 - 2023



## Damanshour University

Bachelor's degree, Accounting and Finance

## Skills

Commerce • Auditing • Data Analysis • Microsoft Office • Internal Controls • Cost Accounting • Financial Reporting • Performance Management • Planning Budgeting & Forecasting • Financial Risk

## Honors & Awards



## Certificate of Appreciation - HO Group

Feb 2021

Certificate of Appreciation ( Auditor) United Company of Pharmacies (UCP)