



Saad ahmed bakhiet saadawy

Accountant

Date of Birth : 3 -4-1994
Nationality : Egyptian
Military service: Finished
Marital Status : Single
Interests : Music ,
Traveling & Reading.

 Assiut-Elwaliedya-
Elmanshia ST.

 01017296995

 Sa3da7med74@gmail.com

Personal Skills:

- Team Work.
- Work under Pressure.
- Work With all Levels of Management.
- Good communication skills.
- Flexibility in dealing with difficult situations.
- cooperation.
- the ability to make sound decisions.
- take responsibility.

Objective:

-I am looking forward to be one of your staff and employ my skills and effort to deserve the institution.

Education:

- Graduation year (2018)
- Assuit University.
- Faculty of Commerce English Section (Accounting Department).
- Good grade .

Certificates:

- ic3 .
- Human Development.
- Professional Marketing Member in Stock Marketing Simulation Institution (SMS).

Languages:

- Arabic as a Mother Tongue.
- Good in English.
- Acceptable in Deutsch.

Student Activities:

- Coordination Member on SMS.
- Academic Member on SMS.

Technical skills :

- -Good knowledge of MS Office programs.
- Good knowledge of AutoCAD .

Self-Study & training

- Trainee at el-Ahly national bank of Egypt from 1/3/2019 to 1/4/2019
- Participant in Our Project Marketing (OP) From 1/5/2018 to 1/12/2019

Work Experience:

- **Accountant in the financial department of petrojet.**

From 21/10/2021 until now.

-work as a site accountant then be promoted to accounts office manager in a short period.

-participation as a member of the company's financial management office due to the payment of opinion and sincerity in work.

- **Cost accountant at Al-Abd general contracting company.**

From 1/3/2020 to 21/10/2021.

-Gaining extensive experience in an important field of the state, such as the field of general contracting.

-create useful forms to work with as an accountant that help the flow of information.