



Nermeen Essam

Operations Specialist

Excellent interpersonal and communication skills, both verbal and written. An ability to handle highly confidential material on a regular basis. Flexible and able to learn easily

Contact

Phone

01033994296

Email

nermeen41295@gmail.com

Address

Gardenia City Compund, Nasr City

Education

2019

**Bachelor of Business
Administration - Marketing**

Open University - UK

2018

**Bachelor of Business
Administration - Marketing**

Arab Open University - Egypt

Skills

- MS Office
- Teamwork Management
- Communication Skills
- AI and usage of technology
- Critical Thinking
- Fast-paced worker

Language

English

Arabic

Experience

○ **Feb 2025 - Now**

The QR Company

Operations Specialist

○ **June 2024 - Aug 2024**

Teleperformance Egypt

Technical Support Agent (Apple Care)

○ **June 2023 - June 2024**

Arab Banking Corporation - Bank ABC

Portfolio Quality Officer

○ **Oct 2021 - June 2023**

Arab Banking Corporation - Bank ABC

Branches Coordinator

○ **Jan 2018 - July 2021**

Eurovan International for import and export

Executive Assistant

Personal Details

Date of birth

14-12-1995

Marital Status

Married

No. of Children

None

Own a car

Yes