

Omar Khaled Niazy

Personal Information :

- Address : Obour City
- Mobile : 01141283079
- E-mail : omarfadel001@gmail.com

Education and Qualifications :

- Student at faculty of law , Helwan university

Work Experience :

Discovery Home Real Estate

Junior Sales

3/2022

- Market the properties
- Generate and qualify leads; source and develop client referrals
- Respond the client inquiries and concerns by phone, electronically or in person
- Ensure customer satisfaction and good client relationships
- Coordinate appointments to show properties to prospective clients
- Inspect conditions of the premises and complete reports to arrange for necessary maintenance

The Entrance Investment

Junior Sales

9/2021 – 3/2022

- Resolves customer needs complaints by investigating the problem; developing solutions;
- Preparing reports
- Making recommendation to management
- Visit properties to access them before showing them to clients
- Coordinate closing of the sales including documentation, record keeping and client move-in Market the properties
- Inspect conditions of the premises and complete reports to arrange for necessary maintenance
- Review and understand contract terms and conditions and be knowledgeable to answer clients questions

Personal Skills :

- Good learning curve.
- Able to work under pressure in a dynamic environment.
- Self-motivated.
- Committed.
- Hard working.
- Good communications interpersonal skills.
- Flexible to learn new materials.

Languages Skills :

- Arabic : Mother tongue.
- English : good (writing & speaking).

References Available upon/on request