

# Seif Allah Ashraf

Accountant

✉ Seif25878@gmail.com 📞 01015620829 -01550990829 📍 REDEM BEX EL AGAMI, ALEXANDRIA EGYPT

## Profile

As I found my passion in the Accounting field, I would like to seek more responsibilities where I can demonstrate my skills & abilities, and try new avenues where this knowledge can be taken forward and will result in a mutually benefiting relationship. Also upgrade one's self both in business matter and technical field to promote to business issue effectively and efficiently.

## Education

Bachelor of Commerce English, Jun 2021  
Accounting Department with Cumulative grade is Good  
Faculty of Financial & Management science (English, Alexandria University)

Abbas Helmy Secondary school, Jul 2017  
Alexandria

## Employment

Data Entry Specialist Apr 2023 - Present  
Darwish Sons for Plastic, Alexandria

1. Entering permissions for adding and disbursing stock materials to the company's system and making reports about them.
2. Entering customer delivery permissions into the system.
3. Entering purchase invoices into the system.
4. Making cash exchanges requests for suppliers.
5. Arranging and maintaining records.

Cashier Jun 2021 - Dec 2021  
Edward pharmacy, Alexandria

1. Enter the types of medicines with Prices on the system.
2. Make daily transactions.
3. Petty fund and collect cash.
4. Meet clients face to face.

## Personal details

Date of birth  
August 19, 1998

Gender  
MALE

Nationality  
EGYPTIAN

Civil status  
SINGLE

LinkedIn  
www.linkedin.com/in/seif-nour-35a458173

## Skills

Accounting Skills

Income statement & Balance Sheet

Reconciliations Statements

Depreciations Method

Microsoft Family

## Languages

ARABIC

ENGLISH

SPANISH

# Internships

Student Summer Internship Accountant Program Bank Misr	Aug 2021
PR Staffmember-StockMarket & Analysis Market	Aug 2019
Student Summer Internship Accountant Program The Arab Contractors(Osman Ahmed Osman)	Jul 2019
Student Summer Internship Accountant Program at Banque du Caire	Aug 2017