

Nihal Mahmoud Mohamed Mahmoud Salama

Contact

Mobile: +201220264644

E-Mail: <u>nihalmahmod336@gmail.com</u>

Personal information

Date Of Birth : 22/1/2000 Nationality : Egyptian

Address : Zagazig – Sharqia

Gender : Female Marital Status : single

Oualifications

Bachelor of Commerce ,Zagazig University.

Department Accounting

■ Graduation year 2021

Courses

- ICDL (Creative Course).
- Diploma Accounting (Creative Course).
- Freelancer (Ministry of Youth Affairs and Sports).
- Soft skills (International Peace and Human Rights Alliance).

Experience

- Worked as a Sales in an Zag Estate Company
- Worked as a Sales in an Electrical Devices Company
- Worked as a Receptionist in Taregt Academy
- Worked as a Receptionist in Dermatology Center
- Worked as a Receptionist in Studio BM

Languages

- 1- Arabic: Arabic native language.
- 2- English: Good command of reading and speaking English Language.

Computer Skills

- Good using MS (Word, Excel, Power point and internet).
- A high proficiency using Computers (quickly navigating between various

Personal skills

- High communications skills.
- Ability to work under stress.
- Ability to learn new tasks quickly.
- Ability to analyze and solve problems.
- Ability to work as a part of a team or individually.