

Mahmoud mohamed mohamed Khalil

Phone(+20)1000976306 email: ipid.ipif@gmail.com

Address: elkasr eleiny,down town,cairo,Egypt

Military service status: **completed**

Education

- Bachelor's Degree in Accounting,faculty of commerce English section at aswan university – july 2021.
- Gpa: 70.44% (good) .

Extra-curricular activities

Fundraising member, Enactus aswan university - 2018

- Organized events to collect donations for underprivileged.
- Visited underprivileged and assisted them to buy machine to help them live and earn money.

Social member, students' union aswan university2019

- Assisted new students to understand the university system and register application, organized fun day, welcomed party and meetings.

courses

- Holds levels in the French language from the French institute and recognized by the French embassy and the ministry of higher education of the French republic.
- English Course.
- Ic3 course.

Languages and Computer Skills:

- Arabic (mother tongue), English (very Good), French (Good).
- Excellent in using Microsoft office.

Training

- 1) Sep 2019 training of Housing & Development Bank.
- 2) Oct 2020 training at elbaron voyage company
(accountant&sales).
- 3)Nov 2021General accounting and tax training in the office of accountant Ahmed Omar, the legal accountant.

Accounting skills

- Preparing the accounting cycle.
- Preparing the financial statements.
- Balance sheet items.
- Bank: (current and saving accounts-term-deposits-loans-commercial papers).
- Purchases.
- Sales.
- Cash.

Key skills . acquired

Skills:

- 1) data entry.
- 2) Bookkeeping and account management.
- 3) Attention to details.
- 4) Financial audit, examination and inventory of records.

Soft skills

- | | |
|---------------------|-----------------|
| 1)Organization. | 2) flexibility. |
| 3) problem solving. | 4) team work. |