Emad Magdy

GENERAL INFO

Full Name: **Emad Magdy** Date of Birth:

23rd of May 1999

Nationality: Marital Status:

Egypt Single

Location:

Mokattam, Cairo, Egypt

CONTACT INFO

Mobile 01210280704

PROFESSIONAL EXPERIENCE

Jan 2018 to Present

Running a swimming school at Splash academy

(5 years and 6 months)

1. Organizing club accounts daily

2. Make a daily income statement and make a weekly income statement

3. Daily cash receipt from clients

Jan 2019 to Jan 2021

Accountant at the Franciscan Club

(2 years)

Egypt

Company Size: 1-10 employees

1. Organizing club accounts daily

2. Make a daily income statement and make a weekly income statement

3. Daily cash receipt from clients

May 2018 to May

Data Entry Clerk at New point restaurant

2019

Cairo, Egypt

(1 year)

1. Organizing School accounts daily 2. Daily cash receipt from clients

3. Enter the data into Excel

EDUCATION

2022 Bachelor's Degree in Law

Commercial Technical Institute, Singer, Shubra, Egypt

Overall Grade: Good

LANGUAGES

• Arabic: Fluent.

• English: Advanced.

SKILLS

• Little knowledge in Microsoft Office and Microsoft Excel.