

Mohamed Aly El-Abd
Address: 4 Gasr El-Suiz St., Heliopolis, Cairo

Telephone: 01016162356

Email: memobeh@live.com

**EDUCATION:**

New Cairo Academy

information system 2014

**WORK EXPERIENCE:**

**\*IT Administrator**

Sekem - Cairo

June 2023 till Now

Support more than 200 users.

working and managing environment contain:

* G suite and Google Drive
	+ Administer and configure all of Microsoft windows 7, 8 ,10 and 11.
	+ Administer and configure Linux operating systems.
	+ LAN / WAN / Wireless and TCP/IP Protocol.
	+ Perform data backups and disaster recovery operations.
	+ Managing & Applying security and policies for all domain clients.
	+ Installation and administration of antivirus management server software.
	+ Troubleshoot networks, systems, and applications to identify and correct malfunctions and other operational difficulties.
	+ Maintain hardware and software for user’s Pc’s.
* Installing and maintaining various standard software as per user requirements.
	+ Solving Problems and errors.
	+ Continue daily for all devices in the company.
* Everything integrated with the help desk.

 **\*Supervisor at FSC (Flying Studies Center)** 2017 till nowSupervising for Practical and Theoretical Training Center for cabin crew at EAA (Egyptian Aviation Academy) cooperating with FSC.

Responsible for Paperwork, Registrations, and Interviews

 **Other working experience:**

* Downtown Travel
* El- Shabrawy Trade
* El- Zahran Trade
* In Flower Company
* Gasber Travel
* Egyptian Taiwanese Friendship charity
* South Valley for contracting.
* Flying Consultants and training center.

**PERSONAL SKILLS:**

* + I can share a team for achieving targets or carrying up plan.
	+ Good presentation & communication skills.
	+ Ability to work well under pressure.
	+ Ability to work with all levels of management & personnel.
	+ Ability to learn new tasks quickly.
	+ Self-motivated and enjoys challenges.

**PERSONAL DATA:**

**Birth Date**: 23/jan/1990.

**Military Service**: Exempted.

**Marital Status**: Single

**Languages**: Arabic & English.