# Olivia fekry khalil

Phone number: 01206811797

Date of birth: 1.4.1989

## **Career Objective:**

Recent graduate looking for a position with a company where I can utilize my knowledge for the best benefit of my career put my learning into practice and makes a contribution.

## **Education**

**Collage:** faculty of arts

**Major:** Good **Graduated (2011 – 2012)** 

### Personal skills

Excellent customer service, negotiation skills, sound MS office abilities, good verbal and written communication skills, self-motivation and maturity, Strong analytical & problem solving ability, High levels of accuracy and attention to detail, Work independently, efficiently and effectively, Ability to work well in a team, Proactive & positive attitude and Excellent multi-tasking, work under pressure.

#### **Courses Achieved:**

-ENGLISH COURSE (level 3)

#### **Work Experience:**

- -sales executive for 2 years at (Pinch mark, Touch media)
- -sales representative about 2 years at (smart advertising)
- -introducing New Products for customers (Arial, Persil, Dove, Juhainna ...

#### Languages:

English: Excellent (Passed on courses)

Arabic: mother tongue

#### **Skills:**

- Presentations
- Sales skills
- Business Development
- Work under stress
- Team Player
- Sales Performance

