

Gehan Rafat Ahmed Mohamed Salama

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OBJECTIVE

My goal is to become associated with a company where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation and secure a position with a stable and profitable organization, where I can be a member of a team and utilize my business experience to the fullest.

PERSONAL INFORMATION

- Birth date: 13 September 1998
 - Nationality: Egyptian
 - Residence Country: Egypt – Alexandria
 - Marital statues : Single
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TRANNING

- At American University as a HRM for 3 Months
 - At The Egyptian Stock Exchange for a week
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WORK EXPERIENCE

- Sales Leader at Avon Company 2016 :2018
 - Operation Coordinator & Accountant at Customs Clearance office Aug 2020 till Now
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EDUCATION

- Graduated from Faculty of Commerce English section (class 2020)
- Accounting Department
- Alexandria University
- Grade : Good (76%)

SKILLS

- **Personal Skills :**
 1. Solving problem
 2. Multitasking
 3. Leadership
 4. Communication skill
 5. Efficient performance skill
 6. Creativity
 - **Computer Skills**
 1. **Microsoft Office Programs :** Advanced level
 2. **Search over the internet :** Expert level
 3. **Photoshop Programs :** Beginner level
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LANGUAGES

- **Arabic : Native**
 - **English : Very good**
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CERTIFICATION

- **HRM Course from American University**
Issued in : August 2018
 - **ICDL Course**
Issued in : March 2018
 - **Commercial Excel Course**
Issued in : February 2018
 - **Complementary Medicine Therapist Course**
Issued in : July 2018
 - **International Dance Instructor Course from ABCD Academy**
Issued in : August 2018
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REFERENCES

References are available on request.