

# RAHEEG GAMALELDIN HASSAN

15 Amir El Momeneen St., from El Arish St., El Haram, Giza  
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## PERSONAL DETAILS

- Nationality : Sudanese

## EDUCATION

- Bachelor's degree (BSc/BA) of Financial and Banking Studies at University Sudan International University (2016-2021)

## SUMMARY

- An organized, time disciplined person seeking employment with a company where my skills and experience will be an asset to the business while furthering my knowledge and abilities in the process.

## OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## SKILLS

- Knowledge of Accounting Practices.
- Proficiency in Accounting Software.
- Ability to Prepare Financial Statements.
- Ability to Analyze Data.
- Critical Thinking Skills.
- Accounting Organizational Skills.
- Time Management Skills
- Communication skills.
- Negotiation abilities.
- Organizational expertise.
- Problem-solving skills
- Knowledge of General Business Practices.

## COURSES AND CERTIFICATION

- Advanced Computer Application-Certified (January 2022)
- Micro Finance – BFT Training (March 2021- 15 hours)
- Forex Trading - BFT Training (March 2021- 15 hours)
- Elements Of Banking – BFT Training (March 2021- 15 hours)
- Professional Marketing – BFT Training (March 2021 – 15 hours)
- Foreign Trade Operations – BFT Training (March 2021 – 15 hours)
- Forms Of Banks Financing – BFT Training (March 2021 – 15 hours)

## EXPERIENCE

- **Home Center For Integrated Solutions Co.Ltd**

*April to - October2022*

**Accountant & Logistics Coordinator,**

A specialized store selling the best types of electrical appliances at competitive prices and an authorized agent for the best international brands.

**Responsibilities:-**

Accountant:

- Preparing monthly and annual accounts
- Corporate document maintenance
- Projecting cost calculations
- Liaising with auditors
- Processing employee expenses
- Costing for projects
- Data gathering
- Receiving and storing invoices
- Using digital systems to keep records and create payments
- Preparing and posting journals
- Logging daily entries in accordance with accounting policy

**Logistic Coordinator:**

- Demand planning. To guarantee customer order fulfilment, demand planning is an essential logistics function.
- Storage and materials.
- Inventory management.
- Control.
- Design.
- Efficiency.
- Supply chain.
- Delivery.

- **Montaha company**

*November 2022 -*

Treasurer and storekeeper

## LANGUAGE

- Arabic-native
- English- Fluent