

# AHMAD BANI SAIED

## BUSINESS ADMINISTRATION



### CONTACT



+962790878108



Amman – Shafa Badran



ahmadbanisaied\_9@hotmail.com



### EDUCATION

**Al Jazera Schools, Amman/Jordan**

High School Diploma, IT Stream, 2010

**University of Jordan**

Bachelor Degree, Business

Administration Jul.2015



### SKILLS

ORGANIZATION

TEAMWORK

COMMUNICATION

COMPUTER SKILLS

RESPONSIBILITY

BUSINESS ETHICS

### EMPLOYMENT HISTORY

**CS At Al Salam Financial Investments**

Feb. 2023 – May. 2023

**Transfer Officer at ABUMWEIS Exchange Co.**

Aug. 2022 – Feb. 2023

**Super Market Cashier (Own Business)**

Jun. 2021 – May. 2022

**Transfer Officer at Hussein Abu Sheikha Exchange Co.**

Jun. 2020 – Jun. 2021

**Financial Officer at City Mall Carrefour**

Nov. 2016 – Oct. 2017

- Maintain The Margin and Control it to be Stable
- Advice the Department Heads to be Online with Their Budget
- Preparing The Daily, Weekly, Monthly and Yearly Financial Reports to Discuss and Follow up
- Work on Inventory Result
- Review and Control Store Monthly Result
- Control The Expenses and The Assets For The Store
- Internal Control on Applied Policy and Procedure

**Business Cycle, City Mall Carrefour**

Oct. 2015 – Nov. 2016

- Working As Business Cycle Clerk, includes Sending Orders Of Managers To Suppliers
- changing the purchase and selling prices upon the contract agreement between department heads and suppliers