**INJY YEHIA AHMED**

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**Personal Summary**

Date of birth:12/12/1986.

Marital status:Married.

**Professional Summary**

| * **customer service** * Marketing * Sales * Creative problem solver * Exceptional communication skills | * Public relation * supply * Data entry * accountant * computer skills |
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**Work History**

**work as an accountant in(Elnagdy office)**, 07/20008 to 02/2009.

**Work as sales in (EL Slab Company for Ceramic & Architecture) -Alexandria .from 07/2009 to 09/2011**

* Iin start work as sales & customer service
* make Customer invoices & Calculating quantities.
* after one year responsible for the supply & storage gemma department .

**I Worked as an accountant in (El Reyada company for decoration & finishing)from 10/2011 to 11/2012.**

**Work in (ELNAGGAR Company for import & export) from 03/2016 to 10/2020**

* project supply responsible
* make project invoices & calculate quantities..
* Follow up with the engineering office . for any project
* making quotations and presenting them to other companies.

**Back to (ELNAGGAR Company for import & export ) in the same position.**

**Education**

**Bachelor Degree (B.S.C)**:c**COMMERCE**, **2008** **From ALEXANDRIA UNIVERSITY, Egypt.**

**COURSES**

* **English: from (IWI).**
* **ICDL: from (NORTH AREA).**
* **Human resource(h.r):** **from (Arab Academy -alexandria egypt).**
* **Marketing :from (ELSlab company).**

**I Love work.i can work on a team and under pressure.**

**I Looking for an opportunity through which i can prove my skills .**