

Mohammad Nabeel Jedayeh

Mobile: + 962 (0)7 8191 3404

E-mail: Muo.jed97@gmail.com

LinkedIn URL: <https://www.linkedin.com/in/muo-jedayeh>

Amman – Jordan

Scientific Degrees:

A student in **The University of Jordan (JO)**

Bachelor's Degree in **Marketing**.

2016 Graduated from **Al Shamleh Secondary School/** scientific stream.

Working Experience:

Entreviable Company – Jordan

From May 1th, 2024 till Present

Position: **Events Coordinator - Freelance**.

Duties & Responsibilities:

- Event planning, coordination with partners and suppliers, logistics coordination, Coordinate logistics matters, Training Volunteers.

JOSDC (Jordan National Semiconductors Design Competition)

From Aug 1th, 2023 till Present

Position: **Social Media Manager & Events Coordinator**.

Duties & Responsibilities:

- Social media account management, Creating advertising campaigns, Content supervision.
- Event planning, coordination with partners and suppliers, budget management, logistics coordination, Coordinate logistics matters.

Target Furniture Company - Jordan

From Jan 1th, 2021 till Jan 1th, 2022

Position: **E-Marketer & Media Face**.

Duties & Responsibilities:

- Managing online marketing campaigns and Create marketing content and Create relationships with influencers.

Abu Allaban Sweets Shop - Jordan

From Aug 1th, 2018 till Aug 1th, 2020

Position: **Marketing Officer:**

Duties & Responsibilities:

- Communicate with customers to determine their needs and Presenting products, achieving sales, and developing relationships with customers post-sale.

Training Courses:

ERASMUS +

- I obtained a certificate of participation in the training project "**Young workers in the field of climatology, hydrology and meteorology**" in the capital, Ankara, **Turkey**, presented by the governor of the city of Ankara within the **Erasmus + program**. In the period from 17/10/2022 to 20/10/2022.
- I obtained a certificate of participation in the midterm evaluation in Amman for the project "Utilization of the European Entrepreneurship Efficiency Framework in Combating Unemployment and Enhancing Social Entrepreneurship in the Mediterranean Region". The project involved institutions from Jordan, Egypt, Tunisia, Greece, Spain, and Italy. I coordinated logistical services for the event, including transportation arrangements, flight bookings, photography, accommodation, catering, and technical support.

Activities:

- **Co-Founder and President the Business Volunteer Team (BVT):**

I obtained a certificate of founding and PR Manager at the "**Business Volunteer Team (BVT)**" at the Faculty of Business, University of Jordan, from 5/15/2021 to the present.

- **Organizer of the Seeds International Conference:**

I participated in the organization of the "**Seeds International Conference**" provided by (SEEDS), The event happened in Jordan, specifically at the Amman, from 5/6/2023 to 8/6/2023.

- **Organizer the Conference Business and Digital Economy (IBDE 2023):**

I organized the "**1st International Conference and Forum on Business and Digital Economy (IBDE 2023)**" for the Faculty of Business at **Queen Rania Academy** at the University of Jordan, during the period from 16/5/2023 to 18/5/2023.

- **Organizer of the Global Land Forum (GLF):**

I participated in the organization of the "**Global Land Forum (GLF)**" provided by (SEEDS) and the International Earth Alliance, which is held every three years in a different country, The event happened in Jordan, specifically at the Dead Sea in the **King Hussein Bin Talal Convention Centre** Managed by Hilton from 21/5/2022 to 26/5/2022.

Computer Skills:

- Canva (**Designing social media posts, logos & poster, and other designs**).
- Social Media Page Management (**Creating advertising and marketing campaigns**).
- Google Drive (**Docs, Sheets, Slides, Forms**).

- Workplace Chat (**Microsoft Teams, Zoom, Discord, Trello**).
- Microsoft Office (**OneDrive, Word, power point, Excel**).
- Adobe programs (**Photoshop Premier**).

Personal Skills:

- leadership capabilities.
- Ability to work under pressure.
- Able to work individually or with a team.
- Very commit and highly motivated.
- Culturally diverse individual.
- Event management.
- Capable and willing to work hard to achieve desired results.
- Excellent planning and organizational skills.
- Excellent interpersonal communication and listening ability.
- Ability to work with teams and lead decision-making processes in a team environment.
- Deal completion.
- Project management.

Languages:

- Arabic (**Native language**).
- English (**Proficient**).

Achievements:

- A member of the Jordan University cycling fitness team.

References:

Available upon request.