



Hassan Nour Mohamed Elkassas

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Objective

- Hr business partner with **+9 years** of experience in **HR field** seeking a challenging opportunity in a reputable company where my skills , experience and academic background can be implemented , utilized and professionally developed and take that establishment to advanced level during my position .

Experience

TIME KEEPER | SIAC CONSTRUCTION | APRIL 2014 - NOV 2020

****Work as time keeper at siac construction company for 6 year and 7 monthes in :-**

- Porto October project from April 2014 to sep 2017 .
- Ministry of foreign affairs (A9) project in the new administrative capital from sep 2017 to feb 2018 .
- Central Bank and the central bank Printing (almansoara 8) project in the new administrative capital from feb 2018 to March 2019
- Faisal Islamic bank & QNB project's in the new administrative capital from March 2019 to NOV 2020 .

HR OFFICER | DAR ELALMIA COMPANY | NOV 2020 – APRIL 2021

- Work as hr officer at dar elalmia company in :-
- Aljalala Universty & Wadi Abo Al-daraj building's .
- National University in New Ismailia .

HR BUSINESS PARTNER | REDCON CONSTRUCTION | APRIL 2021 – TILL NOW

- Work as HR & administration Specialist at Redcon construction company in :-
- Red sea & Upper Egypt Sector project's (Soma bay at hurgada – Alahiaa villas – Redcon Suites Hotel – Helton Plaza Hotel – Alkawther building's - Industrial Area – Kahrmana Vilage at marsa alam – Maghagha Hospital – 29 Healthy units at alminia) from April 2021 to March 2022 .
- Redcon Steel Company (sister company) from April 2022 till now

Skills & Abilities

- Good experience on the Office program (word – excel – outlook) in the field of HR work.
- The ability to manage time efficiently.
- Ability to work alone or in a group
- Ability to work under pressure
- Proficiency in working on fingerprint software and device
- Good experience on orical program in the field of HR

Skills & Abilities

- English Course from amirecan egyption acadmy (still learning)
- HR diploma from HR Passport Center :-
**Diploma content :-
 - Organization development
 - recruitment
 - Personal (Labour Law)
 - Payrool
 - Benefits and Compensation

Education

- Bachelor's degree in the Faculty of Law-Zagazig University (2005-2014)
- Final Grade : acceptable

Languages

- Arabic mother tongue (excellent read &writing)
- English good

Marital status

- Married

Military certificate

- Final dismissal