Christine Saif

**Contact No.: 002- 248587449 / 01288359122**

**Email:** **christine.saif@yahoo.com**

 **Personal Data**

Full Name: Christine Sami Fahmi Saif Gender: Female

Nationality: Egyptian

Place of Birth: Qalyobiya, Egypt Date of Birth: January 20, 1987

Marital Status: Single

Address: 22 Mohammed ElIsawya ST, Bahteem, Shoubra El Khamia, Qalyobiya, Egypt.

Seeking to Highest degree in “Results-orientated Business Consultant skilled at building rapport with customers and laying out optimal banking service packages. Proactive professional who excels at cold and warm calling as well as giving sales presentations. Keen negotiator, communicator, and project manager. I also have many scientific certificates in different magazines, but my dream is to transfer my dream from the holder of certifications to be working qualifications*.*

 **Career Objective**

**University Education**

* *B.A OF Information System, Higher Institute for Specific Studies at Future Academy, Hegaz Square-Heliopolis*

*Graduation Grade: good Graduation year: 2007 Graduation Project: Excellent.*

* *B.A OF Theological Studies, at Pope Shenouda III Faculty of Theological Studies*

 *Graduation Grade: Very good Graduation year: 2013.*

* *Diploma of Biblical Studies, at Bible Study Institute*

 *Graduation Grade: Excellent Graduation year: 2013.*

* *B.A of Business Administration, major in Information Systems, Faculty of Commerce Cairo University*

 *(after the equivalency of Bachelor of Information Systems) Graduation year: 2014.*

* *Diploma in Coptic Studies(theology), Department of theology, at the Institute of Coptic Studies, Anba Rueiss*

*Graduation Grade: Very good Graduation year: 2016*

* *Pre-Masters in Coptic History in the Institute of Coptic Studies, 2016 – 2018. [Including: How to write a research paper, Historical Research Methodology, Historical Sources and References, Documentary Studies, Textual Criticism,*

 *Historical Texts in Foreign Language, Applied Research].*

* *Erasmus student in* *Lucian Blaga University, Sibiu/Hermannstadt, Romania, Department of History, Heritage,*

*and Protestant Theology*, Oct 2016 – Oct 2017.

* *Erasmus student in* *Gottingen University, Germany, Department of Ecumenical theology, E´V Theology Faculty,*

Nov 2017 – Oct 2019.

 *(The equivalent of a master’s degree preparation for a PhD program and working with Prof.Dr. Martin Tamcke)*

 **International professional certificates**

* *International Computer Driving License (ICDL).*
* *International training Amadeus (to book airline tickets).*
* *Diploma in Professional Financial Accountant(PFA)*

**Page1, CV, Christine**

 **Personal Skills**

*Language:*

* *Arabic: Mastery spoken & written (mother tongue)*
* *English: Advanced spoken & written*
* *Germany: Advanced spoken & written (I have a certificate C1)*

 *Computer:*

* *Proficient in M.S Office (Word, Excel, Access, Power point)*
* *Internet Skills (Best searching, mailing, down loading, up loading), and anther skills as Data Base Systems*

 *designer and developer.*

 *Communication skills:*

* *good communication skills gained through my experience as sales agent.*

 *Organizational / managerial skills:*

* *Ability to cooperate with team and solve problems.*
* *structured way of working, intercultural competence, quick comprehension.*
* *Details Focused and Analysis.*
* *Loyal and Flexible.*
* *Ability to learn new Things.*
* *Hard Working and Punctuality.*

 **Work Experience**

* Islam Hanafi Accountant´s Office (*Financial Accountant*) from:( 2018 TO 2020).
* American University in Cairo in Travel Office (Support clearing Airport) from:( 2013 TO 2014) Job Description

 (Booking airline tickets - hotel booking - service meet and assistance).

* Egypt Textile COMPANY (Employee in dep. planning and follow-up) From (2010) To (2012).
* M.O. ORABY COMPANY (Office Manager) From :( 2008 to 2009)
* CREDIT AGRICOLE EGYPT BANK (summer sales and Customer Service Training) (2007) Trainee in the sales department (sales visa card and Provide all the information needed by her client).
* Pharonic American Life Insurance Company (summer sales Training) Trainee in the sales department

 **ADDITIONAL INFORMATION**

*Memberships***:** Member of SAC (Association of Antiquities the Coptic).

 Member in Social work at St Virgin Mary St Magdalene Church, Helping people with disabilities.

*Hobbies & Interests:* Reading & Watch movies & Traveling (I Visited many countries, and I live one year in Romania and two years in Germany) & Learn new Things (Craft and handmade)

References ( *certificate*)

**Page2, CV, Christine**