

## Objectives:

“Seeking for a job that suits my major as an office manager and would like to increase my experience in this major and gain more skills and experience, and I have worked in many jobs and still have the passion to learn more about other jobs.

## Personal Information:

Name : Mariam Maged Said Awad

Adress : Cairo. Helmyt Elzaytoun

Marital status: Single

Date of birth: 16-09-1997

## Contact:

Mobile Number: 01140712689

E-mail Adress: Maryamawad220@gmail.com

## Education:

Faculty of English law – Helwn university

Arabic: Mother Tongue

English: Very Good

## Courses:

- ICDL
- Digital Marketing & Management & content creation
- English ( 6 levels at AUC & 6 levels at MODLI )

## Hobbies:

- Reading
- Writing
- Traveling
- Drawing

## Work Experience:

\_Office manager In ELMASSAR for real state

From (2016-2017)

\_Account Manager in URGENT for advertising & marketing

From (2017-2018)

\_Office Manager in CREATIVE in DESIGN

From ( 2019-2020)

\_Account Manager in SRVIX for digital marketing & advertising

From ( 2020-2021)

\_Business Developer & Account Manager in ENGAZ media

From ( 2021-2022)

\_Admin Assistant in ELMASRYA GROUP

From ( 2022-Present)