

ROLA AL-ZAQQA

Profile

Seeking for a long-term employment in an organization that allows me to utilize my current skills to assist in advancing a business where I can grow professionally. I am also eager to learn new skills and business and technological advancements

Experience

EXAMINATIONS SUPERVISOR AND HR ASSISTANT / PART TIME JOB

British Council | 2013 - Present

- Supervise and invigilate IELTS exams, IG school exams, and other professional exams.
- Organize employee's files and keep them updated.
- Work as an event coordinator such as Queen Rania Awards, UK Universities, Teacher Skills Forum.

FREELANCE TRANSLATOR.

| 2013 - Present

I work as a translator with different companies such as: IPSOS and PSUT.

KG TEACHER

Philadelphia National School | 2016 - 2018

- English, Math and science teacher for KG.

SUBSTITUTE ENGLISH TEACHER

The First Academy School | Feb 2016 - Jun 2016

- English teacher for grades 7 & 8.

ENGLISH TEACHER

Royal Schools | 2014 - 2015

- English teacher for grades 6-9.

TRAINEE-TRANSLATION DEPARTMENT

Talal Abu-Ghazaleh | March 2014 - May 2015

- Translator from English-Arabic.

CONTACT MANAGEMENT CENTRE TEAM LEADER.

Extenysa/Emirates Integrated Telecommunications Company (du), Amman, Jordan | 2011 - 2013

Enterprise Mobile Customer Service Representative.

Client Escalations

Enterprise Specialist.

Quality Assurance Back up Officer.

Personal information

Name

Rola Al-Zaqqa

Birthdate

02/01/1988

Gender

Male

Residence

Jordan-Amman, Alrabieh

Nationality

Jordanian

Contact

🏠 Amman, Jordan

☎ +962 795214407

✉ rola-zaqqa@hotmail.com

in Rola.Al-zaqqa

🐦 @RolaZaqqa

f /Rola.zaqqa

Languages & Skills

Languages

Arabic

English



Computer skills

Microsoft office

Internet navigation

Operating systems



Personal skills

Team-working

Time management

Well-developed communication & presentation skills



BACHELOR DEGREE IN ENGLISH TRANSLATION

Applied Science University, Amman, Jordan | 2006 - 2010

TRANSLATION DIPLOMA (300 HOURS)

Talal Abu-Ghazaleh Knowledge Society (TAG-Knowledge) | 2013

- Principle of translation Course, General written translation course, Principles of legal translation , Legal translation of agreements & contracts , Advanced legal translation , Simultaneous & Consecutive Interpretation, Journalistic translation, Managerial translation and Scientific translation

ICDL COURSE

CompuTeach Center | 2011

Description of the education/course.