

Hashem FAISAL

Human Resource
Specialist

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As a highly skilled Human Resource Specialist, I have a proven track record of delivering successful outcomes and achieving the following:

- **Performance Management:** Developed and implemented a comprehensive performance management system, leading to improved employee performance, feedback, and career development
- **Talent Acquisition Expertise:** Demonstrated proficiency in sourcing interviewing, and hiring top-tier talent, resulting in reduced time-to-fill positions and improved workforce quality
- **HR Technology Integration:** Implemented and managed HR technology solutions, streamlining HR processes and improving data analytics for better decision-making
- **Employee Engagement:** Design and execute surveys and engagement initiatives, leading to higher levels of employee satisfaction and motivation



EDUCATION

- CAIRO UNIVERSITY-FACULTY OF ARTS

Bachelor of Philosophy

2017-2021



EXPERIENCE



- **Customer Service Training** *Xceed/ Cairo* *Sept 2021 - Oct 2021*
- **Supervisor** *Beats&Bits Resturant/ The coast* *June 2019 - Oct 2019*
- **Casher** *Yuikal Resturant/ Al Zamalek* *May 2018 - Oct 2018*



COURSES



- **Human Resources Management** *British Foundation* *Dec 2021 - Jan 2022*
- **Diploma of Human Resources** *Trust Academy* *Dec 2021 - Jan 2022*
- **ICDL** *Microsoft* *July 2021 - Aug 2021*
- **Human Resources Management** *Eyouth* *May 2020 - June 2020*
- **Business Development** *Eyouth* *May 2020 - June 2020*
- **Soft Skills** *Success Academy* *Dec 2019 - Jan 2020*
- **English Course** *British Council* *2022 - Until Now*



CORE SKILLS



Technical: Proficient user of MS Office (Word, Excel and PowerPoint and Microsoft Outlook, Access) Excellent research skills, Adobe Photoshop, Canva.

Soft: Problem Solving, Leadership Acumen, Negotiation Skills, Decision Making ,Effective Communication, Adaptability, Attention to Details, Proficient in Sales, Conflicts Mediation, Time and Team Management