**Mostafa Mohamed Hassan**

**Personal Information**

**Phone +20 1140834562**

**E-Mail: mostafa.mohamed.m201295@gmail.com**

* Military status : Exempted
* Marital Status : Single
* Date of birth : Jul27,2000
* Home Address : El Mokattam \_ Cairo

**Education**

* Ain Shams university (sep2018\_ Aug2022)
* Bachelor of commerce
* Major: Accounting
* Grade: Good
* Graduation year: 2022

**Objective**

* Seeking to work in an organization that could help me to develop my skills to take all the opportunities where I can fully use my skills for the success of the organization.

**Experiences**

* **Xceed company, Call Center (amricana kuwait English account)**

Receiving call taking food new orders from customers and the Stores that I used to serves it was (KFC , hardees) in kuwait city inbound and outbound, maintained up to Date knowledge of menus and mails if there is any update in any Store all arround kuwait and handling any angry customers if he have any problem of his orders. **Sept\_oct. 2023**

* **Mokattam\_club, Accounting**,

- Payroll Accountant Recording revenue received in the system and consistently checking the club’s treasury to make sure of the correct amount which is showing on our system , Crediting the employees bank accounts with their monthly salaries after completing all their attendance and receiving the final documents in parallel with the HR team . **Jan\_Aug. 2023**

* **EBAD ELRAHMAN for Real Estate Investment company at golden gates,**

**Sales & Marketing specialist** ,Selling And offering Units to the potential clients and show their privileges to them by offering the suitable unit to each client **SEP\_DEC.2022**

* **Vodafone Egypt** , Sales Agent ' Convincing customers to use the company's internet modems and routers and acknowledge them about the good offers that they could get from us " **01/08/2020\_30/11/2020**
* **QNB AlAhly Bank** customer Relationship officer (Intern) **06/07/2019 \_ 05/08/2019**

Answering the quires

**Courses**

* **Microsoft Office**

(Word \_ Excel \_ PowerPoint)

* **Oracle Financial**
* **English skills course,** at Real soft house
* **Course in programming** (python, Html, Css, Java scribt)

**Voluntary Activities**

* **Infinity club,** Organizing and processing conferences at Ain Shams University.

**Activities**

* **Heights 5th settlement Club '** ProfessionalBasketball Player .

**Skills**

* Multitasks
* Fast learning
* Working in a team
* Works will in high-pressure environments

**Languages**

* English : excellent
* Arabic : Native

**All references are available upon the request.**