



# AMR Sayed Suleiman

Accountant


## OBJECTIVE


As a recent graduate from the Faculty of Commerce, I am seeking a job that will allow me to present my skills and continue learning and mastering that work provides and encourages me to thrive and excel and help your organization improve profitability


## ABOUT ME

 Saqqara / Giza

 01153596159


 amr.solaya33321@gmail.com

 10/9/1997

 amr.solaya20203@yahoo.com

 married

## SOCIAL

 facebook/amr.solaya20203@yahoo.com

## EDUCATION

2017/09

Giza Higher Institute for Administrative Sciences

2021/05

Bachelor of Commerce

I earned a Bachelor of Commerce from Giza Higher Institute for Administrative Sciences, a leading institute offering postgraduate studies in various business-related fields. With a diverse education, I learned to think strategically, solve problems and manage challenges. I also gained specialized skills and knowledge in finance, accounting, marketing and operations.

## EXPERIENCE

2018/07

Chartered accountant office

2019/06

accountant under training

.Preparing daily entries for various accounting operations

.Recording of purchases

.Record sales operations

.Recording fixed asset operations

.Prepare some tax returns

.Preparing an inventory of some customers' stores

2019/07

EGTrainers

2021/06

accountant under training

.Preparing daily entries and recording in the accounting books

.Preparing the documentary session

.Payroll preparation

.Preparing tax returns

LANGUAGE	
English	<div></div>
SKILL	
Time management	<div></div>
Teamwork	<div></div>
I am fast when I type on the computer	<div></div>
I can work at any time and under any pressure	<div></div>

2020/06  
2020/09

AccountingPros  
Financial Accountant

As a Financial Accountant at AccountingPros, I manage and review accounting entries and financial statements, ensuring accurate and timely analysis and reporting of financial data. I work to maximize accounts payable/receivables and customer/vendor relations. My experience supports tight financial controls and internal audit functions to ensure compliance.