


Application for

Mr. / Mostafa El Sayed Metwally Hassan

Basic Information

	Last Name	El Sayed
	First Name	Mostafa
	Country	Egypt
	National ID No.	106191
	Date of Birth	1 – 11 – 1983
	Gender	Male
Mobile NO(1)	01003841919	
Mobile NO(2)	01142075471	
Email Address	tarektarek22522@gmail.com	
Home Address	15 Shahed Hassan Metwally st , Warraque , Giza , Egypt .	
Military Service	Completed	
Marital STATUS	MARRIED	

Career objective

Seeking a challenging position in a respectable company. where I can use and develop my skills effectively

Education

University	Advanced Academy	Faculty	Commerce
Department	External Commerce		
Accumulative Grade	GOOD with 67,18 %		
	1 th Year	PASS	
	2 nd Year	PASS	
	3 rd Year	GOOD	
	4 th Year	Very GOOD	
Date of Entrance	26W09W2001		
Date of Graduation	15W07W2005		

Work History

Company	Time	Title
<ul style="list-style-type: none"> National El Hamed Company Nile Garden Language School 	1W04W2000	1W09W2006
	1W10W2006	1W11W2020

Expierience I Have Got

Language / Computer Skills/General Experience .

Language	<ul style="list-style-type: none"> Arabic (Native language) French Good (Written& Spoken) English Very good (Written& Spoken)
-----------------	--

Computer Skills	<p>Excellent user in</p> <ul style="list-style-type: none"> • Windows . • Office package (Word – Excel – Power point – Internet tools – access • I HAVE Certificates of Achievement In :- <ul style="list-style-type: none"> 1- International in I D S L 2- Comp soft Training Center (CTC)
General Experience	<ul style="list-style-type: none"> • DATA ENTRY • TYPING • MAINTENACE FOR ALL TYPES OF THE COMPUTERS . • Supervisor for the department of preparing and entering all data for the curricula and the website for Nile Garden Language Schools
Other Skills	<ul style="list-style-type: none"> • Ability to work under pressure. • Active and multi-fields-able man. • Learning and experience oriented • Ability to individually or co-operatively work • High ability to possitively deal with other
Hopis and Entertainment	<ul style="list-style-type: none"> • Football . • Reading • Swimming • Internet
References	All Refrences upon request

C.V



الاسم : مصطفى السيد متولى حسن عبده

تاريخ الميلاد : ١ / ١١ / ١٩٨٣

المؤهل : بكالوريوس تجارة ٢٠٠٤ / ٢٠٠٥

الشعبة : تجارة خارجية

التقدير العام : جيد

الشعبة : محاسب ومدخل بيانات .

الموقف من التجنيد : معاف نهائى

العنوان : سقيل – أوسيم – الجيزة

التليفون : ٠١١٤٢٠٧٥٤٧١ – ٠١٠٠٣٨٤١٩١٩

المؤهلات الأخرى : دورة عامة كل من

- Excel

- Word

- Internet

- Power point

- ICDL

الخبرات :

- العمل كامين مخازن فى شركة الحمد الدولية ومحاسب .

- العمل كمدخل بيانات (Data Entry) ومحاسب ومسئول عن الموقع الالكترونى فى مدارس

النيل جاردن للغات فى الفترة من ٢٠٠٦ حتى ٢٠٢٠/١١/١ .

اللغات : اجادة اللغة العربية قراءة وكتابة وايضا اللغة الانجليزية قراءة وكتابة .

البريد الالكترونى : tarektarek22522@gmail.com

Nile Garden Language School Certificate



وزارة التربية والتعليم
مديرية التربية والتعليم بالجيزة
الدارة أو قسم التطوير

The School appreciates Mr : Mostafa El Sayed Matwaly Hassan .
for his efforts during the academic years 2006 – 2020 in our School as a Supervisor
for the department of preparing and entering all data for the curriculum and the
website for Nile Garden Language Schools and achieving good results in it .



School Manager

Mr Elasser